

**Board of Directors Regular Meeting**

**AGENDA**

May 28, 2026, 3:00 pm

3100 S. 176<sup>th</sup> St., SeaTac, WA 98188

**Hybrid/Video Conference**

Join Zoom Meeting

<https://us02web.zoom.us/j/88902908505?pwd=C2lFvfN4lWR9Oe0rfV5XrTtwazCBNg.1>

Meeting ID: 889 0290 8505 Passcode: 845572

**3:00 p.m. – Call to Order—*Josh Ewing, Chair***

**1. Roll Call**

**2. Excuse absent Board Members – *Motion***

**3. Approve Agenda May 28, 2026, board meeting**

**4. Public Comments**

**5. Chair’s Report**

**1. Presentation of Consent Agenda – *Josh Ewing, Chair***

**Item 1:** Approval of Minutes from March 18, 2026, Regular Board Meeting.

**Item 2:** Approval of Auditing Official’s Certificate for March 1, 2025, through April 30, 2026.

Total disbursements in the amount of \$1,052,047.81.

**RECOMMENDED MOTION: I move to approve Consent Agenda Items 1, & 2.**

**6. President/CEO Report**

**1. Preliminary P&L – YTD March 2026**

**2. RTA 2027 & 2028 Budget**

The 2027 & 2028 RTA operating budgets reflect a nominal increase in TPA revenue of +2% in occupancy per year. The budgets reflect a reduction in non-reimbursed expenditures as the organization has reduced the balance in the reserve over the past several years. The reserve balance is anticipated to end 2026 at approx. \$2.5 mil and will be reduced to \$2.0 mil by the end of 2028.

**RECOMMENDED MOTION: I move to approve the proposed 2027 and 2028 RTA operating budgets reflecting total revenue in 2027 of \$4,877,682 and for 2028: \$4,984,921**

**3. Nomination of new RTA board member: Jeff Schall, Country Inn & Suites – SeaTac.**

Jeff has led the Country Inn & Suites – SeaTac property for 10 years. The property consistently ranks amongst the highest in the brand in their guest and employee satisfaction scores. Jeff’s property and community involvement make him a great asset for the RTA board.

**RECOMMENDED MOTION: I move to nominate Jeff Schall to join the RTA board of Directors.**

**4. Photoshelter Agreement**

Photoshelter maintains the RTA’s repository of all photo assets. The 2026/2027 contract is \$14,000. To maintain that cost in 2027/28 & 2028/29 will require a multi-year agreement.

**RECOMMENDED MOTION: I move to authorize the RTA CEO to negotiate and execute a 2026/27, 2027/28 & 2028/29 contract with Photoshelter not to exceed \$43,000.**

**5. 123 West Contract Amendment**

The RTA Board approved the 2026 123 West contract in the amount of \$100,000 for the World Table District branding and design at the 9/25/2025 board meeting. The current forecast is that the total cost will exceed the budget by \$22,000.

**RECOMMENDED MOTION: I move to authorize the RTA CEO to negotiate and execute an amendment to the 123 West 2026 contract to spend up to \$22,000 over the existing \$100,000 agreement.**

**8. Update on World Table District, update on 2026 plan and recap Dean Runyan’s 2025 tourism economic analysis for the region – Ashley Comar**

**9. Update on YTD trade shows and preview of upcoming shows – Meagan McGuire**

**10. New Business**

**11. Executive Session to discuss personnel matters. Executive session will commence at 3:50 The public portion of the board meeting shall be suspended and will be returned to public session at 4:00. There will be no invited public or RTA staff at the Executive Session**

**12. Next meeting: August 20, 2026**

**13. Adjournment**

**This is a Seattle Southside Board of Directors meeting and although open to the public, no public comment process is provided. If you have questions, please email them to [mark@seattlesouthside.com](mailto:mark@seattlesouthside.com).**

