

**Board of Directors Regular Meeting**

**MINUTES**

February 9, 2023, 3:00pm  
3100 S. 176<sup>th</sup> St., SeaTac, WA 98188

**In-Person/Video Conference**

**Call to Order**

Chair Josh Ewing called the meeting to order at 3:04pm

**Roll Call**

Attendees: Josh Ewing, SeaTac Doubletree & Hilton; Ken Stockdale, Crown Plaza SeaTac; Annie McGrath, Seattle Southside Chamber of Commerce, Bob Schrader, SeaTac Marriott

**MOTION: Board member Schrader, second by board member Stockdale to excuse absent Board Members Meredith Mara and Angela Mose.**

Staff: Mark Everton CEO/President; Ashley Comar, VP of Marketing; Meagan McGuire, VP Business Development, Jeff Powell, Communications Manager.

Invited Guests: Ashley Young, City of Des Moines, Aleksandr Yeremeyev, City of SeaTac, David Holder, Clarity of Place

**Approve/Amend Agenda**

Agenda approved as is and no amendments were made. Motion by Stockdale, Second by Schrader

**Public Comments\***

There were no public comments.

**Chair's Report**

**Presentation of Consent Agenda – Josh Ewing, Board Chair**

Item 1: **Approval of Minutes from the December 12, 2022 Regular Board Meeting**

Item 2: **Approval of Auditing Official's Certificate for October 17, 2022, through February 3, 2023. Electronic bill payments in the amount of \$943,618.67. Electronic payments in the amount of \$404,187.57;**

Item 3: **Approval of the 2021 RTA Annual Report**

Item 4: **Approval of the RTA Social media Policy**

**Motion to approve consent agenda items #1-#4 by Stockdale, Second by Schrader. Motion passed without dissent.**

**President's Report – Mark Everton**

Item 1: **Financial Reports – YTD Preliminary 2022 P&L Report**

**Motion to approve by Ewing, Second by Stockdale. Motion passed without dissent.**

Item 2: Revised 2023 Budget to reflect King County funding and additional expenditures.

**Motion to approve by Ewing, Second by Stockdale. Motion passed without dissent.**

Item 3: 7.3% COLA Increase effective 1/1/2023 and updated employment classifications and pay schedules for all RTA employees.

**Motion to approve wage increases by Ewing, Second by Stockdale. Motion passed without dissent.**

Item 4: **Board Member Nominations – Nominate Cindy Messey, The Museum of Flight, pending City of SeaTac ratification.**

**Motion to nominate new board member, Cindy Messey, by Ewing, Second by McGrath. Motion passed without dissent.**

Item 5: **Trade show schedule and scholarship program with Connect Meeting – Authorize CEO to enter into agreement with Connect Meetings not to exceed \$83,500.00 for 2023.**

**Motion to authorize CEO to enter agreement not to exceed \$83,500.00, by Ewing, Second by Schrader. Motion passed without dissent.**

Item 6: **5-Year Strategic Plan – draft presentation by David Holder, Clarity of Place.**

**Motion to refer the 5-Year Strategic plan to the City of SeaTac for consideration, by Ewing, Second by Schrader. Motion passed without dissent.**

**Ashley Comar presented the new website and introduced the on-line booking tool for hotel Bookings.**

**Ashley Comar presented the new media videos and media plan**

**Other Business – None**

**Next Meeting Date – *May 4, 2023***

**Executive Session – *None***

**Adjournment: Meeting adjourned at 4:47pm**